

Important information for you as a supplier to AB Euroform

To our existing and new suppliers,

In order to have an efficient supplier invoice process AB Euroform prefers to receive e-invoices from our suppliers.

By choosing e-invoicing Euroform and its suppliers will get a more efficient administration, make a positive effect on the environment and further strengthen our cooperation.

Euroform has partnered with Pagero in transferring e-invoices between our suppliers and Euroform.

You as a supplier can use Pagero or another service provider to transmit your e-invoice to Euroform. In order for your e-invoice to reach Euroform it is necessary to use our <u>GLN number 7365562891309</u>.

If you have questions you can reach Euroform Finance at ekonomi@euroform.se.



Requirements for invoice content

Electronic invoices from the Euroform supplier must contain:

- 1. Supplier full name
- 2. The supplier's VAT registration number
- 3. Information about that the supplier possesses an F-taxbill
- 4. Supplier corporate registration number
- 5. Supplier reference person
- 6. Invoice date
- 7. Invoice number
- 8. Delivery date, when the business transaction occurred
- 9. When payment in Swedish currency, the supplier's Bg/Pg number must be specified
- 10. When payment in foreign currency, the supplier's IBAN/Swift number must be specified
- 11. Euroform's complete name
- 12. Euroform's order number
- 13. Euroform's reference person
- 14. Invoice amount
- 15. Currency
- 16. VAT must be separately specified
- 17. Specification of what the invoice relates to
- 18. One order number per invoice

Payment obligation occurs when Euroform has received a correct electronic invoice.